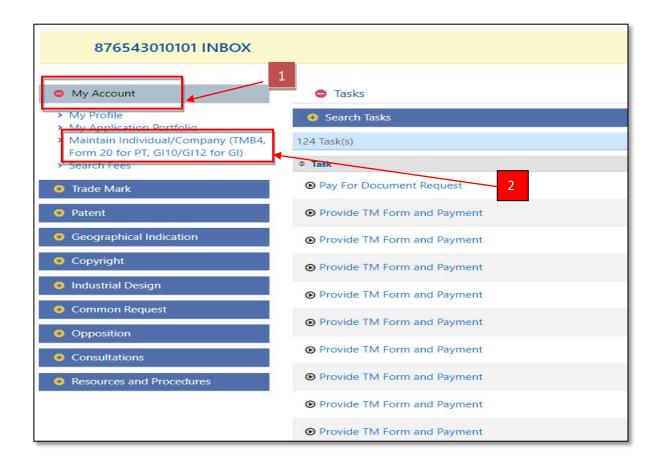
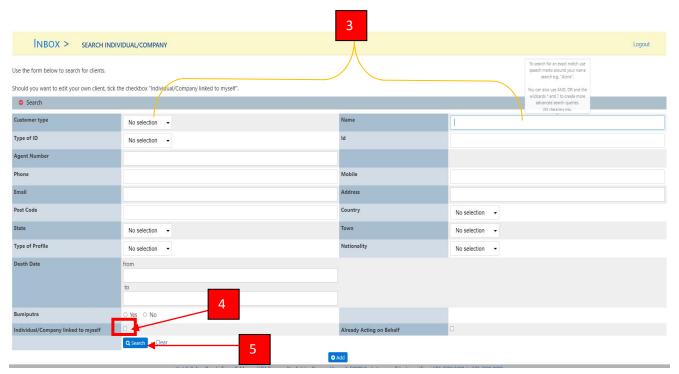
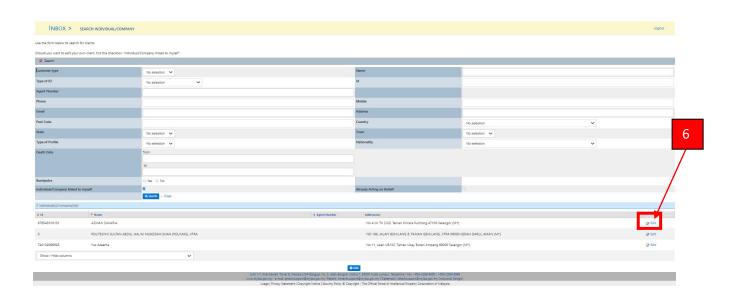
Apply Digicert

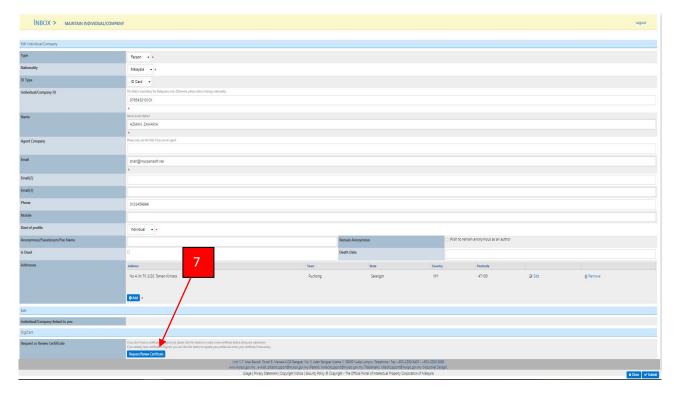


- 1. Click at menu "My Account"
- 2. Click at link "Maintain Individual/Company (TMB4, Form 20 for PT,GI10,GI12 for GI)".

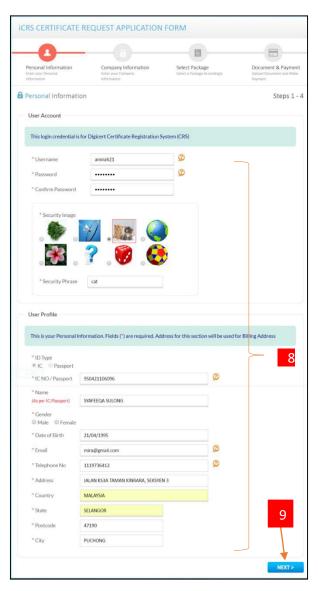


- 3. Insert keyword for searching
- 4. Tick at "Client linked to myself" for fast searching.
- 5.Click "Search" button for continue searching.
- 6.Click link "edit" for client choose

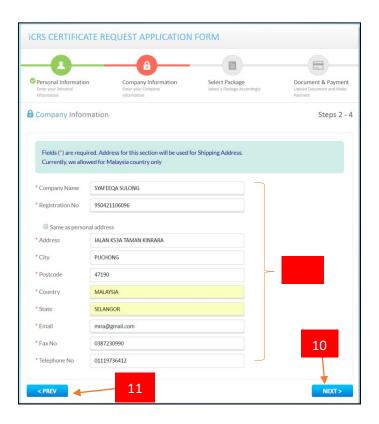




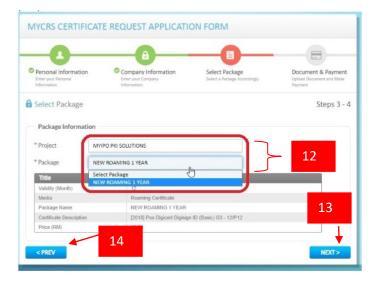
7. Click "Request/Renew Certificate" button for applying digicert account.



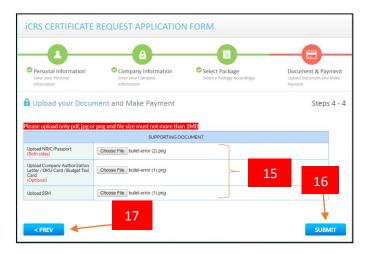
- 8. This page will page after click "Request/Renew Certificate" button and fill up information for user profile.
- 9. Click "Next" button for continue application.



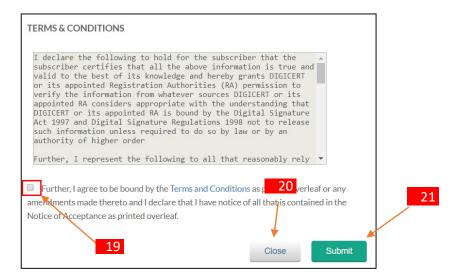
- 10. Click "Next" button for continue
- 11. Click "Prev" if want back tp previous page.



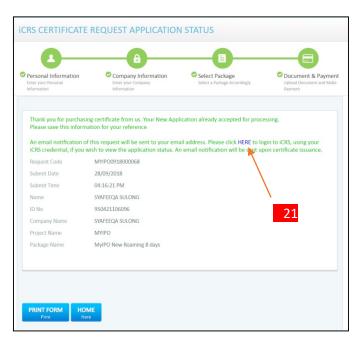
- 12. Choose Pakej
- 13. Click "Next" button for continue
- 14. Click "Prev" if want back tp previous page.



- 15. Upload the required documents.
- 16. Click "Submit" button to send application
- 17. Click "Prev" if want back tp previous page.



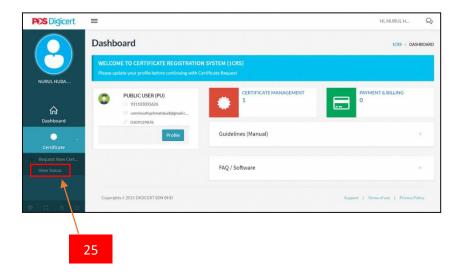
- 18. Tick the terms and conditions column to proceed with the application.
- 19. Click the "Close" button to close the notification display.
- 20. Once the terms and conditions are agreed, the system will redirect to the 1CRS Certificate Request Application Status page.



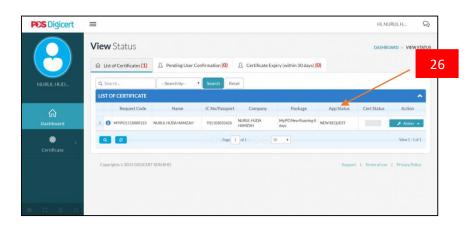
21. Click "HERE" link for login 1CRS page.



- 22. Insert Username and Password
- 23. Click Login button.
- 24. The system will redirect to the dashboard of the registered digicert account



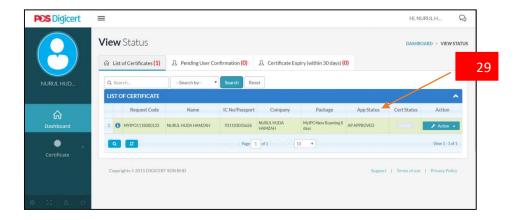
25. Expand menu "Certificate" and click link "ViewStatus".



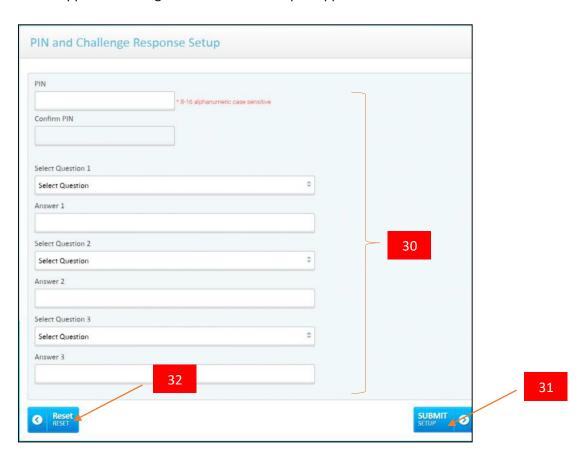
26. App Status has not been approved and has the status of "NEWREQUEST". Wait until the application is approved



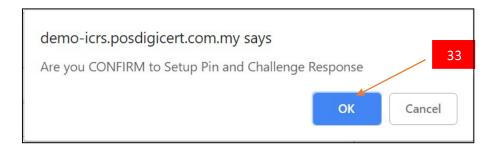
- 27. Email notification is received after the Certificate Application is approved
- 28. Click the link provided to setup the PIN and Challenge Response



29. App Status changes to AP APPROVED upon approval



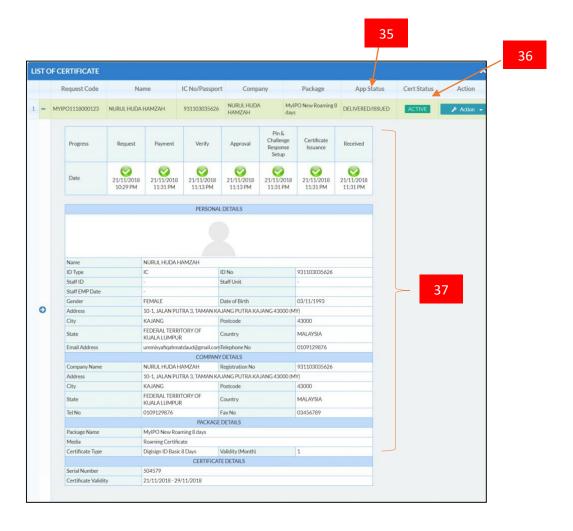
- 30. Complete the information in the space provided
- 31. Click the "Submit" button to continue
- 32. Click the "Reset" button to reset the information entered



33. A message popup is displayed. Click "OK"



34. A message popup is displayed. Click "OK"



- 35. App Status changed to "DELIVERED/ISSUED"
- 36. Cert Status change to "ACTIVE"
- 37. Display of Digicert application progress and personal information of account holder