



**INTELLECTUAL PROPERTY CORPORATION
OF MALAYSIA (MyIPO)**

**PATENTS ACT 1983
PRACTICE NOTICE NO. 1/2025
(VA1-2025)**

**1st Issued and published on: 10 October 2025
Varied (1) on : 22 December 2025**

PATENTS ACT 1983
PRACTICE NOTICE NO. 1/2025

Effective Date Upon Issuance:	31 December 2025
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LIST OF VARIATIONS

Variation Series	Variation Date	Effective Date of Variation	Series Number
1st Variation	22 December 2025	31 December 2025	(VA1-2025)

PATENTS ACT 1983
PRACTICE NOTICE NO. 1/2025

THIS PRACTICE NOTICE is issued in the exercise of the power conferred upon the Registrar of Patents under Section 87A of the Patents Act 1983 *[Act 219]*.

PART I

Preliminary

Citation, effective date and scope

1. This practice notice may be cited as the Practice Notice No. 1/2025.
2. This Practice Notice No. 1/2025 including the variations made to it shall take effect on 31 December 2025 and shall remain in force until further notice is issued by the Registrar of Patents.
3. This Practice Notice No.1/2025 sets out:
 - (a) the application or request under the Patents Act 1983 which is made available for electronic filing in the IP Online Portal (“the Portal”) as listed in the First Schedule;
 - (b) the applicability of handling fee when the application or request in (a) is made available in the Portal;
 - (c) the procedure for filing applications or requests related to opposition proceedings with the Patent Registration Office; and
 - (d) the electronic filing of the appointment or change of patent agent and request for extension of time.
4. Notwithstanding paragraph 3(a), the Portal is available for:
 - (a) international application via ePCT system;
 - (b) Patent Prosecution Highway (PPH) via the Portal; and
 - (c) Asean Patent Examination Co-operation via the Portal.

Handling fee

5. In the event that the filing of the application or request under the Patents Act 1983 which is made available for electronic filing in the Portal as listed in the First Schedule is made at the Patent Registration Office or by post, the handling fees as specified in items 21 and 22, Part II, of the First Schedule of the Patents Regulations 1986 shall apply in accordance with Regulation 52(4) of the Patents Regulations.
6. No handling fee in paragraph 5 shall be applicable for filing of any application or request under the Patents Act 1983 which is not made available for electronic filing in the Portal as listed in the First Schedule or the Portal is suspended as published from time to time.

Filing of application or request at the Patent Registration Office or by post

7. Any application or request under the Patents Act 1983 which is not made available for electronic filing in the Portal as listed in the First Schedule may be filed with the Registrar either by hand delivery at the counter or by post to the Patent Registration Office in accordance with the requirements under the Patents Act 1983, the Patents Regulations 1986 and the Patents (National Depositary Authority) Regulations 2022.
8. For the purpose of filing any application or request related to patent opposition proceedings by hand delivery at the counter of the Patent Registration Office, the filing of the application or request shall be made as follows:
 - (a) the application or request related to patent opposition proceedings shall be filed in two copies or more in accordance with the requirements under the Patents Regulations 1983; and
 - (b) the application or request related to patent opposition proceedings shall be filed at the counter of the Patent Registration Office no later than 3:00pm on any working day. Any application or request related to patent opposition

proceedings submitted to the Patent Registration Office after 3:00pm will be deemed to have been submitted on the next working day.

Electronic filing of documents

8A. The filing of an appointment or change of patent agent and request for extension of time via the Portal shall be made by:

- (a) using the correct form as determined by the Registrar in the Directive of Patents Act 1983 and Patents Regulations 1986; and
- (b) uploading the correct form to the Portal.

8B. If payment of the prescribed fee is made, the form stated in paragraph 8A uploaded to the Portal shall be deemed to be the form filed and to be processed by the Registrar for the purposes of appointment or change of patent agent or request for extension of time under the Patents Act 1983 and Patents Regulations 1986.

Revocation of Practice Notice

9. Practice Notice No. 1/2022, Practice Notice No. 2/2022 and Practice Notice No. 1/2023 are revoked.

FIRST SCHEDULE

REGISTRAR OF PATENTS

PATENTS REGISTRATION OFFICE

ISSUED AND PUBLISHED ON: 22 December 2025

FIRST SCHEDULE

MATTERS RELATING TO THE IP ONLINE PORTAL

(1) ITEM NO.	(2) MATTERS	(3) FORM	(4) STATUS OF AVAILABILITY IN THE PORTAL
From 31 December 2025 until further notice issued by the Registrar of Patents			
1.	Request for Grant of Patent	Patent Form No. 1	Available
2.	Declaration of Withdrawal of Application	Patent Form No.2	Available
3.	Entering National Phase for International Application	Patent Form No. 2A	Available
4.	Request for Substantive Examination	Patent Form No. 5	Available
5.	Request for Modified Substantive Examination	Patent Form No. 5A	Available
6.	Request to Convert Application for Patent into Application for Certificate for Utility Innovation and Vice Versa	Patent Form No. 5G	Available
7.	Application for Grant of a Certificate for a Utility Innovation	Patent Form No. 14	Available
8.	Appointment or change of patent agent	Patent Form No.17	Available except in relation to opposition proceedings
9.	Request for extension of time	Patent Form No.21	Available except in relation to opposition proceedings
10.	Renewal of a patent or utility innovation certificate	-	Available
11.	Request for Restoration of Right of Priority	Patent Form No.1A	Not Available
12.	Application for Written Authority	Patent Form No.1B	Not Available

(1) ITEM NO.	(2) MATTERS	(3) FORM	(4) STATUS OF AVAILABILITY IN THE PORTAL
13.	Request for Early Publication	Patent Form No.2B	Not Available
14.	Request for Early Public Inspection	Patent Form No.2C	Not Available
15.	Certification of the Registrar for Requesting Sample of Deposited Micro-organism	Patent Form No.2D	Not Available
16.	Request for Deferment of Filing of Request for Modified Substantive Examination	Patent Form No.5B	Not Available
17.	Request for Certified Copy or Extract, or Certificate by the Registrar, or to Examine Register	Patent Form No.5C	Not Available
18.	Request to Amend Register	Patent Form No.5D	Not Available
19.	Application for Reinstatement of Lapsed Patent	Patent Form No.5E	Not Available
20.	Request for Licence to Exploit Patented Invention	Patent Form No.5F	Not Available
21.	Request for Approval of Expedited Examination	Patent Form No.5H	Not Available
22.	Request for Expedited Examination	Patent Form No.5I	Not Available
23.	Application to Record Assignment or Transmission	Patent Form No.6	Not Available
24.	Application to Record Security Interest Transaction	Patent Form No.6A	Not Available
25.	Application to Amend the Particulars of the Recorded Security Interest Transaction	Patent Form No.6B	Not Available
26.	Request to Remove the Recorded Security Interest Transaction from Register	Patent Form No.6C	Not Available
27.	Application for entry in the Register that any person may obtain a Licence	Patent Form No.7	Not Available

(1) ITEM NO.	(2) MATTERS	(3) FORM	(4) STATUS OF AVAILABILITY IN THE PORTAL
28.	Application for Cancellation of Entry in the Register that any person may obtain a Licence	Patent Form No.8	Not Available
29.	Request to Record particulars relating to Licence Contract in the Register	Patent Form No.9	Not Available
30.	Request to Record Expiry, Termination or Invalidation of Licence Contract in the Register	Patent Form No.10	Not Available
31.	Application for Compulsory Licence Under Section 49(1) or 49(1A)(a) or 49A	Patent Form No.11	Not Available
32.	Application for Compulsory Licence Under Section 49(1A)(b)	Patent Form No.11A	Not Available
33.	Request for Amendment of Decision of Granting Compulsory Licence	Patent Form No.12	Not Available
34.	Request for Cancellation of Compulsory Licence	Patent Form No.13	Not Available
35.	Application to Extend Term of Certificate for a Utility Innovation	Patent Form No.15	Not Available
36.	Request to Amend Patent Application	Patent Form No.16	Not Available
37.	Request to Amend Patent	Patent Form No.16A	Not Available
38.	Request for Re-examination of Patent	Patent Form No.16B	Not Available
39.	Application for Registration of Patent Agent	Patent Form No.18	Not Available
40.	Application for Registration as Candidate for the Examination of Patent Agent	Patent Form No.18A	Not Available
41.	Application to Re-sit the Examination of Patent Agent	Patent Form No.18B	Not Available

(1) ITEM NO.	(2) MATTERS	(3) FORM	(4) STATUS OF AVAILABILITY IN THE PORTAL
42.	Application to Attend the Course for Patent Agent	Patent Form No.18C	Not Available
43.	Application to Attend the Course for Patent Agent for the purpose of Re-sitting the Examination	Patent Form No.18D	Not Available
44.	Request to Correct or Change Particulars of Patent Agent in the Register of Patents Agents	Patent Form No.18E	Not Available
45.	Application for Renewal of Registration of Patent Agent	Patent Form No.19	Not Available
46.	Application for Deferment of Renewal of Registration of Patent Agent	Patent Form No.19A	Not Available
47.	Application for Voluntary Cancellation as a Patent Agent	Patent Form No.19B	Not Available
48.	Application to Cease to Act as a Patent Agent	Patent Form No.19C	Not Available
49.	Application for Termination of the Appointment of Patent Agent	Patent Form No.19D	Not Available
50.	Furnishing Address for Services: (a) A Person Except Patent Agent (b) A Patent Agent	Patent Form No.20	Not Available
51.	Statement Justifying the Applicant's Rights to the Patent or Certificate for Utility Innovation	Patent Form No.22	Not Available
52.	Third Party Observation	Patent Form No.23	Not Available
53.	Request for Opportunity of Being Heard	Patent Form No.24	Not Available

(1) ITEM NO.	(2) MATTERS	(3) FORM	(4) STATUS OF AVAILABILITY IN THE PORTAL
54.	Service of Copy of Application, Order or Judgement of the Court	Patent Form No.25	Not Available
55.	Application to acquire status of National Depositary Authority	National Depositary Authority Form 1	Not Available
56.	Application to amend information of applicant to acquire status of National Depositary Authority	National Depositary Authority Form 2	Not Available
57.	Application to amend information of National Depositary Authority	National Depositary Authority Form 2	Not Available
58.	Application to cancel status of National Depositary Authority	National Depositary Authority Form 3	Not Available
59.	Complaint against National Depositary Authority	National Depositary Authority Form 4	Not Available
60.	Filing of notice of opposition against the grant of patent	Patent Form No.26	Not Available
61.	Filing of notice of opposition against the grant of certificate for utility innovation	Patent Form No.26A	Not Available
62.	Filing of additional ground of opposition	Patent Form No.26B	Not Available
63.	Filing of counterstatement by the owner of patent	Patent Form No.26C	Not Available
64.	Filing of counterstatement by the owner of certificate for utility innovation	Patent Form No.26D	Not Available
65.	Request to amend patent under subregulations 43E(4) and 43K(3)	Patent Form No.26E	Not Available
66.	Request for leave from Registrar to file further evidence	Patent Form No.26F	Not Available

(1) ITEM NO.	(2) MATTERS	(3) FORM	(4) STATUS OF AVAILABILITY IN THE PORTAL
67.	Request for amendment of documents in opposition proceedings	Patent Form No.26G	Not Available
68.	Request for withdrawal of notice of opposition before the filing of evidence in reply and response to amendment of patent	Patent Form No.26H	Not Available
69.	Request for withdrawal of notice of opposition after the filing of evidence in reply and response to amendment of patent	Patent Form No.26I	Not Available
70.	Notification of change of interested person	Patent Form No.26J	Not Available